



# **Rules and procedures for awarding and presenting the European Crime Prevention Award**

**June 2013**

The National Representatives to the European Crime Prevention Network of the European Union,

## **Preamble**

In view of the increasing attention of the Member States of the European Union for participation in the European Crime Prevention Award (ECPA);

In view of the rules and procedures for awarding and presenting the ECPA as approved by the Member States participating in the ECPA to date;

In view of the basic principle that awarding the ECPA may contribute to the creation, dissemination and stimulation of good practices to prevent and/or reduce crime in the Member States of the European Union;

In view of the Council Decision of 30 November 2009 setting up a European Crime Prevention Network (EUCPN) and repealing Decision 2001/427/JHA, in particular Article 4;

In view that the ECPA should become an integral part of the European Crime Prevention Network (EUCPN);

In view of the Final report of the Evaluation of the European Crime Prevention Network of March 2009

DECIDE AS FOLLOWS:

## **Par. 1**

### **Establishment of the European Crime Prevention Award (ECPA)**

In the EUCPN a European Crime Prevention Award (ECPA) is established in which all Member States of the European Union may participate by submitting projects that comply with the substantive and procedural criteria specified in Paragraph 2 and 3 of these rules. 2

1. The ECPA is presented annually to the project which, according to the jury, makes the greatest contribution to the prevention of crime on the basis of that criterion.

## **Par. 2**

### **Substantive criteria for participation in the European Crime Prevention Award**

2. The theme is selected by the organizing Member State in compliance with the Multiannual Strategy adopted by the National Representatives of the EUCPN.
3. A project submitted by a Member State for participation in the ECPA should comply with the following minimum criteria. The jury will assess projects on the basis of these criteria:
  - i. The project shall focus on prevention and/or reduction of everyday crime and fear of crime within the theme.
  - ii. The project shall have been evaluated and have achieved most or all of its objectives. Evidence of impact in reducing crime or increasing safety shall rate over evidence of other kinds of outcome.
  - iii. The project shall, as far as possible, be innovative, involving new methods or new approaches.
  - iv. The project shall be based on co-operation between partners, where possible.
  - v. The project shall be capable of replication by organizations and groups in other Member States. Therefore, submissions should include information on the financial costs of the project, the source of funding, the implementation process and relevant source material.

## **Par. 3**

### **Procedural criteria for submitting projects**

1. The Presidency shall call for projects by 1 August of the year concerned at the latest. Projects must be submitted to the EUCPN Secretariat no later than 1 November. The judging process should be organized by the EUCPN Secretariat.
2. Each participating Member State may submit only one project each year.
3. The national representative or the substitute national representative must submit the project in English. The national representative is responsible for the accuracy of the information on the submitted project.
4. Projects must be submitted in the attached format (Annex I).
5. The projects shall be submitted by the Secretariat to the members of the jury no later than 7 November. The Jury needs at least one week to prepare for the meeting of the jury. The meeting shall take place at least two weeks in advance of the Best Practice Conference.

#### Par. 4

##### Judging and composition of the jury

6. The jury shall have discretion to exclude from consideration by the jury those projects which do not comply with all the procedural and substantive criteria.
7. The jury is composed of up to eight members – no more than two per Member State. These members are/represent the National Representatives of the:
  - current EU presidency;
  - former EU presidency;
  - two incoming EU presidencies.

If one of these Member States could not be represented, the next incoming EU presidency will be invited, thus 4 Member States are represented.

8. The four Member States of the jury can each invite experts (academics, NGOs, field workers) to help the jury with the evaluation of the projects. These experts may advise on the selection but cannot vote in the procedure.
9. Each Member State of the jury has one vote. The jury decides by simple majority. In case of a tied vote, the Chair shall have the deciding vote. The attached format (Annex II) is supporting the process. To ensure impartiality, jury members will be excluded from the discussion and voting process of their own Member States' project. Average scores (i.e., total score divided by the number of voting members) instead of the sum of scores, will be calculated to ensure that those projects do not lose a vote.
10. The jury short-lists three projects, based on the ECPA entry format (Annex I), which will be required to make presentations during the Best Practice Conference. The jury nominates the winner among the short-listed projects.
11. The project that the jury deems to contribute most to the prevention of crime on the basis of the criteria mentioned in Paragraph 2 is the winner.
12. The jury will provide a written report containing the grounds for their decision on the winner and the two short-listed projects. The jury will provide a written report with feedback to all selected participating projects, containing the strengths and weaknesses of their project and suggestions for improvement, if appropriate.
13. Details of the winning project and all other projects entered will be posted on the EUCPN website immediately after the Best Practice Conference.



## **Par. 5**

### **Organization of the ECPA**

14. The organisation of the ECPA is carried out by the EUCPN chair, supported by the EUCPN Secretariat.
15. The ECPA is presented in combination with the “Best Practice Conference” to be organised annually by the EUCPN chair *cf.* European Crime Prevention Network, Best Practice Conference, and Terms of Reference.

## **Par. 6**

### **Prizes and the presentation of the award**

16. The winning project will receive a certificate, a trophy and a prize of EUR 10000. The two honorable mentions will receive a certificate and a prize of EUR 5000.

## **Par. 7**

### **Financing**

17. The organizing Member State shall finance the trophy and the prize money.